

Portal Rescue Incorporated Board Meeting

July 18, 2007

1.0 Call to Order: at 7:04 by President, Maya Decker

All Present: Maya Decker (President), Rick Beno (Vice President), Tony Godfrey (Secretary), Dennis McAvoy (Fire Chief), Jeff Gee (EMS Chief), David Johnson, Jim Algots, Ken Joens.

2.0 Adoption of Agenda:

3.0 Acceptance/Correction of Minutes for June 20, 2007

4.0 Reports

4.1 President: Maya Decker

1.

Maya read two letters from community members which objected to a Board decision to donate \$100 from Portal Rescue funds to the families of nine fallen South Carolina firefighters (see attached documents). Jeff Gee made a motion for the Fire Chief and EMS Chief to each donate \$100 back to Portal Rescue and was seconded by Dennis McAvoy. A total of \$235 was received and sent to the families of the South Carolina firefighters. No monies were sent from Portal Rescue Inc. funds.

Maya made an apology to fire fighter Chris Husband for citing the wrong last name in a recent flyer detailing Portal Rescue fire fighter assistance to the National Forest Service during the Tub Springs fire in late June/early July.

4.2 Treasurer's Report & Budget Review: Treasurer Pro Tem, Maya Decker

Maya delivered a power point presentation on this year's budget through June.

- The bank balance is currently at \$8,790.32, plus deposits of \$2,796.26. Total \$11,586.58. Six bills are yet to be paid which total \$1,670.20.
- Discussion was made about putting the Portal Rescue budget on the Portal website. Consensus from the Board was arrived at to not put the budget on the website. Community members are encouraged to attend monthly meetings where the budget will be discussed with copies available to members of the audience.

4.3 EMS Chief: Jeff Gee

- There will be some new training directives from Tucson Medical Center.
- EMT training at the SAT NET conference in Tucson will be offered on Aug. 9-10. Five rooms for eleven people have been reserved for Portal Rescue EMT volunteers.
- Portal Rescue now has two EMTs who are certified for Intravenous Fluid Resuscitation
- Life Line helicopter from Douglas donated four landing lights, some hats, and T-shirts to Portal Rescue.
- Work will soon commence on a new Landing Zone northeast off the fire station.
- It has been an average year for EMS calls. Ambulance checks once a week are going well.

4.3 Fire Chief: Dennis McAvoy

- Training was conducted on 16 June on Tender 1 operations.

- Portal Rescue responded to 4 Wild Land fires since last meeting. A great job was performed by the 17 firefighters and 4 dispatchers in containing the fires.
- Severity Patrol was conducted for the US Forest Service.
- 540 work hours were performed during the past month.
- Two scholarships and a VFA Grant for \$3,640 were received to attend this years State Fire Training School, which will be held in Mesa Sept. 6-9.
- The Fire Chief is very proud of the members of Portal Rescue for a job well done during the past busy month.
- So far this year, we have billed State Land for \$22,000.

5.0 Old Business

5.1 Discussion/Action to appoint community member to fill Board vacancy

and Treasurer vacancy. Up for consideration for Treasurer are: Shela DeLong, and Ken Joens.

Vice President, Rick Beno, stated that the board should first appoint the new Treasurer and the replacement of a Board member should take place second. He questioned why we waited until our July meeting to act on this item. Maya responded by citing her email notice of June 17th that accompanied Roberta's resignation which stated that in the spirit of openness intended by Arizona's Open Meeting law it was best for proper notification and openness that all community members and board members receive adequate notice before electing a new Treasurer. Past Treasurer Roberta Ward stated she would still like to be a board member. Rick Beno made a motion to accept Roberta Ward to serve as board member, and to accept her resignation as Treasurer. It was seconded by Jim Algots. Motion was approved unanimously.

Discussion was made about selecting a new Treasurer publicly and not in private. The discussion of selection of a new treasurer continued in the presence of the members of the public present. Board members Ken Joens, Maya Decker and Tony Godfrey stated they were willing to serve as Treasurer. Maya later withdrew her name. A paper ballot vote was taken with Board members writing the name of one of the two remaining candidates, Tony Godfrey or Ken Joens. The marked ballots were counted by community member, Barbara Miller. Tony Godfrey was elected Treasurer. He will serve as both Secretary and Treasurer

Vice President, Rick Beno, has agreed to be the third signature authorized to sign Portal Rescue Inc. checks.

5.2 Appointment of ambulance search committee (discussion/action)

A letter was read by Maya from a community member who asked the Board to address certain questions as part of the process of deciding whether or not to search for a new ambulance. Discussion followed, and mention was made of the large donation that was specifically earmarked to go toward another ambulance. It was agreed that there was a definite need for a second ambulance.

A committee was sought to conduct a search for an ambulance. The motioned was made by Jeff Gee, and seconded by Tony Godfrey. It passed unanimously. Committee members are: Jeff Gee, Dennis McAvoy, Tony Godfrey, Rick Beno, and Jim Algots.

Meetings will be open to the public. We would also like to involve a member from the community. Any volunteers? Please contact committee member Jeff Gee at 558-2458.

5.3 Travel Reimbursement guidelines adoption (discussion/action)

Maya suggested we change gas receipts in exchange for cents per miles. Jeff Gee proposed that we stay with reimbursing gas receipts, but have careful oversight by the chiefs or the Board. This was approved. Hotel rate was discussed and it was decided hotels would be paid with a receipt with oversight and at the lowest rate possible. Meal reimbursement rates were increased to \$8 Breakfast, \$10 Lunch, \$12 Dinner for a total of \$30 per day. A new travel reimbursement form will be made available by August.

6.0 New Business

6.1 Possible creation of ad hoc committee for suggested fundraiser (discussion/possible action)

Maya read email from Howard Topoff concerning Dave Utterback art prints. This matter was tabled until correspondence with Dave's family could be received.

7.0 Addenda (Public Input)

7.1 None

8.0 For the Good of the Order

Jeff Gee mentioned that the new fire station building encroached on the helicopter landing zone. A new landing zone needs to be built at a different location. When funds become available.

9.0 Adjournment: 9:23 pm